Meeting Opened: 6:15 pm

Chair: Deepa Jeyakuru

Minutes taken by: Nithi Mathiseelan

Present: Deb Henderson, Shahinoor Akther, Kalyani Inpakumar, Chalana Jayakuru, Felicity Callow, Deepa Jeyakuru, Nithi Mathiseelan, Anu Madap, Katherine Altoraj, Dersu Oner, Joceilyn Nunez Diaz, Anu Madap

Apologies: Surendra Luthra, Leanne Keighley

Minutes of Previous Meeting:
Minutes of previous meeting – read

Moved: Kalyani Inpakumar
Seconded: Anu Madap

Business Arising

- Required commercial First Aid Kit – Deb Henderson will check and inform

Correspondence In:

- P&C Federation constitution
- P&C Federation Membership & Insurance Form

Correspondence out: None

Reports:

1. Treasurer’s Report (Anu Madap)

   - Uniform Shop Stock take on 18/6/14 and stock in hand $34,118.64
   - Sale $206.90
   - Uniform shop Expense: Uniform $6,050 & Purchased Cupboard $428.50
   - Canteen – Pitza Profit $393
   - Canteen Term 2 Profit $2530.56
   - Canteen payment $145.00

   Moved: Anu Madap
   Seconded: Shahinoor Akther

2. Principal Report

General Business:

a) P & C Federation Constitution discussed
b) New VP Shahinoor Akther was nominated by Surendra Luthra and seconded by Sharron
c) Felicity and Kalyani was selected as the members for the OOSH tender process panel  

d) School Uniform discussed and agreed on the pattern Katherine will email the suppliers and request for sample and quotation  
e) Fundraising – Family Portrait Nithi will contact the photographer and provide information